



Frequently Asked Questions

Q: What is the Child Care Subsidy Program?

A: The Child Care Subsidy Program helps low-income families pay for the cost of child care. Eligible families receive child care services from ECC-approved Providers at a subsidized rate, with the amount of the subsidy reimbursed to Providers directly from ECC.

Q: How much does the Program Pay? What do I pay if I'm approved?

A: The Child Care Subsidy Program uses a sliding fee scale to determine the portion of the costs the program will pay, based on the household size and countable income. The program may pay up to 100% of the cost of care for some households. If the costs are not covered at 100%, the household will pay their portion of the cost directly to the child care provider, and the provider will bill the program for our part of the costs.

The amount the program pays is also based on the type of provider selected (e.g. in-home care, child care center, recreation program, etc.), what the provider charges and the age of the child. These factors determine the approved daily rate for the provider. If approved, each child will receive a certificate which lists the provider's approved rate, the household's copay.

Please note: It is important for you to request a rate sheet from your provider, which lists other charges (e.g. meals, late fees, annual fees, transportation, etc.) that will not be covered by the Subsidy Program. Parents are responsible for all costs not covered by the program.

Q: How do I apply for a Child Care Subsidy?

A: To apply, download and completing the Child Care Subsidy Application packet here and submit it to childcareinfo@lvul.org. Questions can be sent to the childcareinfo@lvul.org email or by phone at (702) 473-9400.

Q: How long will my child care costs covered by Child Care Subsidy Program?

A: If approved, the Certificate will be issued for a period of 365 days. Prior to the end of the certificate period, the household must submit a new application to determine if they are eligible for continued services. Parents are responsible for any gaps in care due to not reapplying timely.

Q: Will I have to wait to get into the program?

A: It's possible you may be placed on a waiting list if funds are not available at the time of your approval. It's important to keep your information up-to-date while on the waiting list so that you can begin using your subsidy once funding is available. Click here for more information.

Q: Can I receive a Child Care Subsidy if a Family Member, Friend or Neighbor (FFN) provides care for my child?

A: Yes, you can receive a Subsidy if you are approved for Program benefits and if the family member, friend or neighbor meets FFN Provider requirements. Click here for more information.



Q: What kind of Child Care Providers participate in the Subsidy Program?

A: Subsidy Program Providers vary by size, location, staff-to-child ratio, regulatory oversight and other factors. It's important you understand all the options so you can select the best Child Care Provider for your child. Click here for more information on types of Providers.

Q: How can I find high quality child care in my area?

A: Sign up here to search for providers online by age of child, location, days and hours of operation and other needs. Or, email us for a customized referral list of Providers or if you need help enrolling a Family Member, Friend or Neighbor as a Provider in the Program.

Q: How do I choose the best child care provider for my child?

A: We encourage Parents to visit as many Providers as possible to meet and ask questions of the staff and other parents. Click here to get a checklist of questions to ask. Carefully review the policies and fees of any Provider you are considering so you fully understand the total cost of care. Be sure to do a background check by contacting the State of Nevada Child Care Licensing at 702-486-7918 to make sure your chosen provider has a current, valid operating license and to find out if the provider is the subject of any complaints or legal action.

Q: What are the age limits for children to receive child care?

A: Children ages birth to age 13 are eligible to receive subsidized child care services. Children who are age 13 to 19 may be eligible for child care if they have a documented special need that prevents them from self-care. Overage care (ages 13-19) must be prior approved by ECC Management.

Q: I am an ECC-approved Child Care Provider - how and when do I get reimbursed?

A: Providers must submit a timesheet each month for the previous month (for example, a timesheet for January would be submitted in February). It takes up to 30 business days for Providers to receive a reimbursement. Payments are made in the order of timesheet submission, so it's best to submit timesheets as early as possible each month. Timesheets (and other helpful documents) can be found here and should be submitted either by email childcarepayments@lvul.org or fax [702-629-6232](tel:702-629-6232).

Q: How do I become a Licensed Child Care Provider in Nevada?

A: If you are interested in becoming a licensed in-home or center-based Child Care Provider, click here for the process to open a Licensed child care facility in the State of Nevada. You can download the current Child Care Licensing regulations here as well as forms from Child Care Licensing for running your child care business here. For more information, contact the Child Care Licensing Office in Southern Nevada at [702-486-3822](tel:702-486-3822) (click here for full contact information).



Q: What resources are available to educate myself about child care and take advantage of resources in my community?

A: A wealth of educational resources regarding childcare can be found here, including information on early childhood development, child care training and education, parenting and health and safety. You can learn about organizations that research, advocate for and provide high quality child care services in your community by clicking here.

Q: Does ECC have anything fun and educational for kids to do online?

A: Yes! Click here to find activities that will help your child read, play and grow.

Q: What can I do if I have questions, comments or concerns about any ECC programs?

A: You can contact us at the following phone and fax numbers and email addresses by department below. You can stay up to date with ECC by subscribing to our newsletter here. Have feedback? We'd love to hear your thoughts by taking our survey here.

Q: What Do I Need in Order to Submit Payment for Services?

A:

- You must complete one timesheet per child, per month.
- Download Adobe Fill & Sign (or another free app from your app store) and use the Fillable Timesheet emailed to you by your Specialist.
- Submit the timesheet(s) after you have completed care for the month. You must receive an approval letter from your Specialist and a Non-Transferrable Child Care Certificate from your client's case manager prior to submitting your timesheets for payment.

Q: Where Do I Submit the Timesheets?

A: Submit via Email to childcarepayments@lvul.org with the following Subject line: TIMESHEETS (Month & Year childcare services provided).

Q: When Will I Receive Payment?

A: The Provider Services Department processes timesheets on a first come, first serve basis. The Provider Services Department has 30 business days to process your timesheets. For example, if you provided services in January and submitted the timesheets on February 1st, you should expect payment by mid-March.

Q: Will the Las Vegas Urban League Deduct Taxes from My Payment?

A: The Las Vegas Urban League Early Childhood Connection "will not deduct taxes, insurance, or other coverage for providers from their CCDP reimbursements." Please refer to your Provider Service Agreement and Self-Employment Acknowledgement for further details.

The Las Vegas Urban League Early Childhood Connection will issue a 1099-MISC form the following year and will send it to the mailing address on file.

Reminder: The Provider Billing Training is a required course which reviews the payment process in detail.